



Swim England

# East Midlands

<b>Committee</b>	Regional Management Board
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<b>Venue</b>	Zoom
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<b>Time and Date</b>	Saturday 2 <sup>nd</sup> May 9.30am
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<b>Present:</b>	John Hidle	Deb Dean
Brian Collis	Lenka Tanner	Dave Hendel
Ursula Beck	Doug Whitlam	Tom Parr
Dave Hendel	Wendy Coles	Lenka Tanner
Duane Ra-McClean		

<b>In Attendance:</b>	Hayley Colville	Fiona Conway
		Rachel Scott

Min.	Agenda Item	Details	Action
1.	<b>Welcome and Introductions</b>	JH welcomed everyone to the meeting	
2.	<b>Apologies</b>	No apologies	
3.	<b>Minutes of 14<sup>th</sup> March 2020</b>	Approved	
3.	<b>Matters arising</b>	All items updated accordingly or covered within the minutes.	
4.	<b>Finance</b>	<p>A report was circulated to the board prior to the meeting.</p> <p>The accounts show a surplus on the administration budget for the year to date of £57,490 compared to a budgeted surplus of £38,737.</p> <p>Administration expenses are slightly less than budget by £2,147.</p> <p>Affiliation fees received to date are £95,174 and the budget has been amended to reflect no further receipt of fees. Likewise, it has been assumed that no further licensing income will be received. This amends the budgeted income from £133,375 to £97,573.</p> <p>There has been some operational plan expenditure to date and it is expected the disciplines will spend very little for the rest of the year. Courses are still being run on a remote and virtual basis and at this point the full £40,000 budget has been left in. In reality, this is likely to be much less but again it is difficult to know where this will fall.</p> <p>In conclusion, the revised budget predicts a very similar budget to the original one.</p> <p>The board agreed to follow National with stopping the office grant of £6,000 after December. Deb Dean will write to Brian Havill to confirm.</p> <p>There was some discussion regarding J1 officials training and costs and process of booking on. It was mentioned that learners need to refer to their County officer with instructions on what to do.</p>	

5.	<b>Governance</b> <i>Management Board Appointments</i>	The board agreed that the current board appointments will continue in place until April 2021. No changes needed.	
6.	<b>Discipline Updates</b> <i>Swimming</i>  <i>Open Water</i>  <i>Masters</i>  <i>Artistic Swimming</i>  <i>Water Polo</i> <i>Diving</i>  <i>Para-Swimming</i>  <i>Water Polo</i>	<ul style="list-style-type: none"> <li>• All events &amp; Regional Development Day in July has been cancelled</li> <li>• There has been no charge for cancellations.</li> <li>• Received a refund for all hotels booked for EM Champs.</li> <li>• Regional Conference rescheduled by National on 6<sup>th</sup> July. Details have been emailed out to clubs.</li> </ul> <ul style="list-style-type: none"> <li>• Open Water Championships in July have been cancelled along with Open Water Development Days</li> </ul> <ul style="list-style-type: none"> <li>• Started writing a budget.</li> <li>• Thoughts for any Masters County events to be cancelled in line with SE.</li> <li>• Will not receive an answer about inter-counties and if it is going ahead before 16<sup>th</sup> May.</li> <li>• Short Course Champs in November at Coventry is still going ahead as planned at the moment.</li> </ul> <ul style="list-style-type: none"> <li>• Synchro Summer camp has been cancelled and moved to 2021. £1800 was paid as a deposit but the venue has agreed to carry this forward to next year.</li> <li>• Suggestion over the Beacon Development Camps being managed by the Region. It should replace the Intermediate Camps but should not impact the budget.</li> <li>• Synchro speaker issue not resolved. Deb Dean to speak with Mike Beard (West Midlands).</li> <li>• All events, regional and national have been cancelled up until November.</li> </ul> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul> <ul style="list-style-type: none"> <li>• Corby are looking at re-hosting the National Skills next year due to it being cancelled this year.</li> </ul> <ul style="list-style-type: none"> <li>• Training was cancelled in March. The region were charged for room &amp; pool hire due to short notice cancellation. November training is still on currently.</li> </ul> <ul style="list-style-type: none"> <li>• Midlands are meeting in June</li> <li>• There has been a great response from the Water Polo sector at the Coaches Forum recently.</li> </ul>	DD
7.	<b>Club Development</b> <i>SwimMark</i>  <i>Update of club affiliations</i> <i>Repton</i> <i>Beachborough Triathlon &amp; Swimming</i>	Ursula gave a verbal report on SwimMark Everything is going as normal at the moment. <ul style="list-style-type: none"> <li>• Online Zoom Panel meeting should be going ahead in June as normal.</li> <li>• Stronger affiliation is being continued. The Region are holding a few online forums for clubs along with the West Midlands Regionl.</li> </ul> <ul style="list-style-type: none"> <li>• Repton is now an affiliated club within the East Midlands Region</li> </ul> <ul style="list-style-type: none"> <li>• Beachborough Triathlon &amp; Swimming Club – FC will set up a zoom meeting for Ursula, Brian and Dave to discuss further.</li> </ul>	

	<i>Club</i>  <i>CDO Update</i>	<i>Action – Office to send UB, BC &amp; DH Clubs application &amp; responses FC to set up a zoom meeting</i>  <ul style="list-style-type: none"> <li>• Rachel Scott gave a brief update on clubs and their progress on SwimMark</li> <li>• Helen Pack &amp; Sue Paget have been furloughed and are due back mid-May</li> <li>• Helen Weeks has not been furloughed</li> </ul>	Office FC
<b>8.</b>	<b>Regional Reports</b> Regional Chairs	JH has a regional Chairs meeting this week.	
<b>9.</b>	<b>AORB</b>  <i>Talented Athlete Funding</i>          <i>Furloughed Coaches</i>	Swim England have appointed Rachel Washington to look after National Water Polo  The West Midlands Talented Athlete bursary criteria was circulated to the board prior to the meeting. Rachel Scott also circulated a paper with National opportunities for Talented Athlete funding. She is now reviewing all local authority grant programmes on a county by county basis and will update the talent athlete report with appropriate local authority programmes. The board agreed to look at Talented Athlete funding in due course.  A question was raised regarding if furloughed coaches can attend forums, workshops etc. It was advised that they cannot attend anything if it is to generate income and provide a service to their club.	
<b>10.</b>	<b>Confirmation of date of next meeting</b>	Saturday 11 <sup>th</sup> July 2020	

Minutes prepared by	Date
Hayley Colville	04/05/2020

