



Swim England East Midlands

Committee	Regional Management Board
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Venue	SportPark, Loughborough
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Time and Date	Saturday 3 rd February 2018
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Present:	John Hidle (Chair)	Brian Collis
Dave Hendel	Terry Bream	Doug Whitlam
Duane Rae Mclean	Ursula Beck	

In Attendance:	Fiona Conway	Sue Paget
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Min.	Agenda Item	Details	Action
1.	Welcome from Chair	JH welcomed all to the meeting. Dates for 2019 RMB meetings need to be checked against county championships dates to avoid any clashes.	Regional office
2.	Apologies	Jo Highfield, Lenka Tanner, Wendy Coles, Deb Dean	
3.	Minutes of 9th December	Approved	
4.	Matters arising		
4.1	<i>Minute 7.2 IT co-ordinator</i>	Not listed in constitution so can be removed for appointments list.	
4.2	<i>Minute 7.4 Welfare Officer</i>	JH confirmed that the Welfare appointment was with the Health & Safety appointment, so constitution requires an amendment to reflect this.	
4.3	<i>Minute 8.2 Synchro merger</i>	Awaiting decision from WM Board – meeting held on 3 rd February 2018.	
4.4	<i>Minute 10 Coach advisor feedback</i>	Completed.	
4.5	<i>Minute 10 Championships dates and QTs</i>	FC will support with earlier release of Championships dates and QTs.	
4.6	<i>Minute 11.1 Para-swimming</i>	Para – swimming restructure – currently no update, update to be given at next meeting if available	FC
4.7	<i>Minute 14.1 Membership</i>	Membership to be on the agenda for March if a membership figure report is available.	Regional Office

<p>9.2</p> <p>NCDMG</p>	<p>late/close to renewals as any feedback is difficult for the club to action in time.</p> <p>UB agreed to produce an article for the newsletter on SwimMark</p> <p>Minutes of the meeting to be circulated. ASA Friends were discussed and it was felt they don't get the support they require to operate.</p> <p>Time to Listen – it has now been advised that the course needs to only be completed once. The Region propose to do two courses a year – March and September, as now a renewal isn't required the demand will be less.</p> <p>Ian Wood gave a presentation on workforce.</p> <p>Lisa Berry and Helen Weeks gave a presentation on the changes for SwimMark Performance.</p> <p>Coach licensing is being looked at again for the development of coaches/workforce.</p>	<p>UB</p> <p>Regional Office</p>
<p>9.3</p> <p>Membership fees</p>	<p>Swim England Membership 1st October – 31st December Cat 1: £4.55 Cat 2: £13.20 Cat 3: £2.60</p> <p>It was proposed and agreed by all members that the Region will collect no fees during the period 1st October – 31st December. The Region would encourage the Counties to follow suit.</p>	
<p>10.</p> <p>10.1</p>	<p>Regional Reports</p> <p>Regional Chairs meeting</p>	<p>Incorporation proposals being delivered on Monday 12th February 2018. General consensus agreed by all was to go with the proposals as was felt the sport should be run by people who know the sport so the best of each area should stand on the delivery committee.</p> <p>The group will be driven by the charity board of which 7 directors are currently appointed.</p> <p>At the Annual Council meeting this would consist of two meetings.</p> <p>The two current boards are to agree a hand over, with independents currently being advertised for – with 3 spaces available</p>
<p>10.2</p>	<p>Swimming Committee</p>	<p>UB raised the issues of changing on poolside. TB advised of the statement that had been put in the EM Champs, FC to check with DR that this includes spectators.</p>

11.	AORB		
11.1	Synchro	FINA attendance support no longer required as a grant/sponsor is available.	
11.2	Photography	TB raised a lack of clarification around photography. JH advised that the policy being used should also be in the conditions to support where required.	
11.3	Synchro funding	SP presented a funding request for synchro. A new club being set up has identified 2 coaches to complete the course, the board agreed to process the request for the full amount due to a new discipline club being required in the area for delivery, (amount total £840). It should be noted the 2 coaches are members of a SwimMark club.	
12.	Confirmation of dates of next meeting	Saturday 24 th March at SportPark.	

Minutes prepared by	Date
Fiona Conway	04/02/2018

MINUTE	SUMMARY OF AGREED ACTIONS	ACTION
4.6	Para-swimming restructure update.	FC
4.7	Membership on next agenda if report available.	Office
6	Swim England Strategy for each Board member.	Office
6	Board members to feedback on Regional Strategy.	Board members
6	Draft Vision and Values for next meeting.	SP
6	Next meeting – review Vision and Values and update on Tactical Plans.	SP
7.1	FC to offer Rankings report and Rankings data to County Leads and letters from regional office.	FC
7.2	Away team 2019 on next agenda.	Office
9.1	UB to produce an article on SwimMark for newsletter.	UB
9.2	Minutes of National Club Development Management Group meeting to be circulated.	Office